

### **How to Navigate "Back" in Help Topics**

If you have been using the links within the help text to "move forward", you can use the {Backspace} key to return to the previous topic you were viewing.

### **Find Specific References to a Word, Within a Help Text Topic**

When you have a help topic open, try {Ctrl}{F} to activate the Find dialogue box, then search for a specific word of your choice.

Try it in "Understanding the Comparison Search" and look for "C-TSA" – you will obtain almost 20 hits -- this can save a lot of reading if you're specifically interested in "C-TSA" references.

### **Understanding the Work History**

The Help Topic for "Understanding the Work History" has lots of detailed information about the way the program develops a C-TSA profile.

### **Help | Contents Option -- Printing a Help Topic or the Contents**

In the Help | Contents option, when you are viewing Help Text and you wish to print a copy of a help topic, here's a tip: before clicking the "Print" button, first click the mouse in either the left panel ("Contents" links) or in the text section on the right, so the program will know which panel you wish to print (it will print one or the other, not both at the same time).

In some cases, if you do not click on the text of the help topic, the printout will be for "Contents" only. You can print either one, but your click of the mouse is needed before the "Print", as your specification of which one you want.